**ANDRES ESTRELLA**

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**GOAL** To find a teaching position where I can grow as an educator and encourage children to pursue knowledge. I am hard working, patient, and passionate about helping others.

**EDUCATION** Bachelor of Science in Business Administration, Major: AccountingMontclair State University, **GPA 3.8**, Date of graduation: May 2011

150 Credits**,** Achieved Dean’s List status 11 times

**ACTIVITIES**  Active at Montclair State University in the following:

* Beta Gamma Sigma Business Honor Society, MONTCLAIR ST U Chapter, Fall 2009 to Spring 2011
* Montclair State University Accounting Association, Spring 2009 to Spring 2011

**LANGUAGES**           Fluent in Spanish (speaking, writing, and reading)

**SKILLS** Proficient in Microsoft Word, Excel, PowerPoint, and Internet research tools

**EXPERIENCE** English Teacher, **Teach and Learn in Korea,** Jeollanam-do, South Korea

August 2011-December 2011

* Instructed classes ranging in size from 6 to 18 students
* Researched and developed lesson plans for grades Kindergarten thru 3rd grade
* Followed pre-defined guidelines for instruction of students in 4th thru 6th grade
* Developed innovative activities to assist students in understanding the English language
* Led open classes for parents to view lessons

Accounting Intern, **Lincoln Park Care Center,** Lincoln Park, NJ

January 2011-May 2011

* Created and posted single line and multi-line journal entries
* Became proficient in the customized RAM general ledger system
* Created monthly payroll and operational reports for review by the Controller
* Updated ‘Residents’ bad debt schedules for accounts which exceeded the predefined Medicare threshold
* Assisted CFO in the implementation of the Accrual System

Accounting Tutor, **Hudson County Community College**, Jersey City, NJ

September 2010 to December 2010

* Cultivated strong communication skills while educating students in the principals of accounting
* Expanded social skills by interacting and connecting with individuals from different backgrounds
* Applied a variety of teaching techniques to help students get interested and motivated to learn Accounting
* Performed multi-task responsibilities by group tutoring