****

**Andrew Moore**

11805 Fairlind Dr. St. Louis, MO 63127

|  |  |  |  |
| --- | --- | --- | --- |
| **Education** | | | |
|  | **Truman State University**   * B.A. in English and Communications/Journalism |  | |
| **Experience** | | | |
|  | ***Teaching Experience***   * **7 Step English Academy (세븐 스텝 어학원)** Yangju-Si, Gyeonggi-do, South Korea July 21, 2013-July18, 2014 * 1 year experience teaching students ages 7-16, elementary & middle school * Cultural & travel experience in foreign countries – I know Korea very well * Phonics, reading comprehension, English vocabulary, grammar, speech, and writing * I started an advanced Creative Writing class for middle school, which included reading, writing & editing short stories. This new course was commended by parents and students because it was taught only by me, and the students found it interesting. * Participated in speech and essay competitions * Made PowerPoints for teaching phonics and grammar. * Reading classes, with a variety of children’s literature   ***Library Experience***   * ***Ellis Library*** at Mizzou UniversityColumbia, MO Aug. 8, 2011-July 2013 * ***Pickler Memorial Library*** at Truman StateKirksville, MO Jan. 2006-Dec. 2009 * 5 years library experience, with access to all library materials and patrons. * Checked in/out books and media, sorted them in Library of Congress order, mended damaged books, helped students and faculty find research material, plus finding lost books in a large archive * Expert with Dewey Decimal and Library of Congress cataloguing system, Millennium, and organization skills * Supervisory experience over student employees; I trained students in the shelving department * Customer service experience with many different patrons, including non-native English speakers and hearing impaired * Vast knowledge of world and English literature   ***Print Media (newspaper reporting and reviewing)***   * ***The Index***  Kirksville, MO Jan. 2009-Dec. 2009 * Wrote news articles and film reviews for weekly newspaper. Included contacting and interviewing sources, writing stories, researching and analyzing various films for feature articles. * Received “Staffer of the Week” honor twice, once for news story, once for film review; all stories for *The Index* are online at [www.trumanindex.edu](http://www.trumanindex.edu/) * Interviewed members of the public and local government, including PR representatives and government officials all over the U.S., including Washington, DC; fluent in Associated Press writing style, use of digital voice recorder, Adobe InDesign   ***Radio (studio/field)***   * ***KTRM*** Kirksville, MO September 2009 * Produced wraps and pre-recorded newscasts and wraps for radio news. Included selecting and re-writing wire copy and editing newscasts, as well as reporting local stories for wraps by contacting and interviewing sources, fact-checking, writing, recording, and rigorous editing. * Two-time live guest speaker on “Back Talk” for Index article and 2008 presidential election coverage, stories heard as webcasts on Truman Media Network site. * Experience with editing on Adobe Audition, including capturing actualities on multitrack, broadcast writing style | |  |
|  | ***Television (field/editing)***   * ***News 36***  Kirksville, MO October 2009 * Produced news packages for weekly news program. Included performing stand-ups, finding story ideas, contacting and interviewing sources on camera, writing leads and script, video editing, operating camera equipment. * Experience with studio camera, HDV camera, microphones, digital tapes, operating camera switchers, TV script writing, Avid Pro editing, recording VO’s, shooting and recording packages on location, stand-ups.   **MEMBERSHIPS/AFFILIATIONS/VOLUNTEERING**  Loaves and Fishes soup kitchen, Crop Mob, *The Index*, Kirksville Bike Co-Op, Peddler’s Jamboree on the Katy Trail for Ameri-corps/Missouri Stream-Clean, Polar Bear Plunge for Special Olympics, contribution to the Angel Marathon in Dongducheon  **LANGUAGE SKILLS**  Native English speaker (U.S.A.), 한글 & elementary Korean speaking, Spanish, German | |  |
|  |  | |  |
|  | | |  |
|  |  | |  |

|  |
| --- |
|  |