**BIANCA MENDEZ** 8050 Brighton Road Apt. # 1

    Commerce City, CO 80022

          bianca.mendez19@gmail.com (303) 853-9037

**EDUCATION**

**The Colorado College,** Colorado Springs, CO       May 2009

Bachelor of Arts, Major: International Political Economy, Minor: Asian Studies

**Beijing Capital Normal University,** Beijing, China    February-June 2008

CET Chinese Culture and Language

**RELEVANT EXPERIENCE**

**English Teacher** July 2009-June 2010

S.O.T English School, Seoul, South Korea

* Instructed kindergarten students alphabet and fundamental vocabulary
* Taught phonics, reading and basic speaking structures to elementary aged students
* Organized one-on-one advanced conversation and writing lessons for middle school students

**Tutor** September 2008-May 2009

North Middle School Boys Program, The Colorado College, CO

* Mentored an at-risk 6th grade boy
* Focused on developing self-esteem, work ethic and the ability to interact with others

**Member** September 2008-May 2009

KASA (Korean-American Student Alliance),The Colorado College

* Actively participated in Korean student group through monthly discussions
* Helped with logistics and set-up of Korean Culture Night
* Learned reading and writing fundamentals of Korean language

**LEADERSHIP EXPERIENCE**

**Co-Chair** February 2006-May 2009

SOMOS (We Are), The Colorado College, CO

* Encouraged awareness of Hispanic culture to college community
* Assisted in planning of campus wide annual celebration ‘Nuestra Generacion’
* Booked multiple artists and musicians, logistics, and food services for over 50 attendees

**Manager** February 2006-May 2009

Local Goods, The Colorado College, CO

* Independently managed retail store
* Restocked supplies and cleaned; provided quality customer service

**Receptionist** May-August 2007

Summer Conferences, The Colorado College, CO

* Supervised residential hall information desk
* Answered questions and provided guidance on the phone and in person to guest

**SKILLS**

Basic Korean

Fluent Spanish

Intermediate Chinese