**Christopher G. Webb**

7 Lake St. Apt 5G White Plains, New York 10603

P: 914-607-3073 M: 914-309-4680 E: cgowebb@gmail.com

**Objective:** To obtain a position in the education services field where my training, work experience, and passion to help children and adults whom are eager to learn can be utilized.

**Summary of Qualifications:** Team player and motivator; able to assess the needs of children and adults, and take appropriate measures to ensure success. Knowledgably in the development of a implementable academic curriculum.

**Skills**:

● A good assessor of risks

* + - * Highly organized and detailed-oriented
			* Flexible and cooperative
			* Positive attitude and a self-starter
			* Solid office skills and successful in multi-tasking effectively
			* Proficient in MS Word, Excel and PowerPoint

**US Army: Soldier 2/2008 – 2/2010**

* Maintain complete physical, mental and emotional readiness
* Performs petroleum and water accounting duties
* Assigns duties, spot checks work adequacy, and instructs and supervises subordinates in work techniques and procedures
* Supervises aircraft refueling and defueling operations
* Selects and submits samples of petroleum, oils, and lubricants to laboratory for testing

**Professional Employment:**

**Franklin First Ltd:                             Senior Advisor          7/2005 – 8/2008**

* Taught clients how to obtain governmental assistance towards new home purchases
* Assisted prospects submitting grant proposals to obtain private and government funding for home renovations in low income area
* Facilitated class room presentations to teach adults how to budget and verify their income documentation
* Held extensive workshops to assist with the review of leases and addendum to rental agreements
* Assisted 200 plus clients to successfully become more educated on the budgeting and home owning process

 **Mt. Vernon Urban Renewal Agency:    Case Manager 6/1999 – 6/2005**

* Administered a case load of 100 terminally ill adults
* Taught clients how to secure housing and medical support services
* Facilitated weekly and monthly meetings in a one-on-one and support group setting
* Reviewed medical reports to ensure clients received required medical services as stipulated by city, state and federal regulations

 **Mt. Vernon Teen Task FORCE:** Advisor

* Recruited, trained and advised an average of 200 teen peer-to-peer educators annually to give presentations on HIV/AIDS prevention, entrepreneurship, college preparation and life skills
* Supervised workshops, classroom presentations to health education classes, as well as public presentations to parents, teachers and administrators
* Hosted “All Eyes on Us,” a weekly talk radio show to improve the public awareness of community centered issues such as furthering education and preparing for higher education
* Facilitated over 100 workshops throughout the continental United States

**The Children’s Village                                      Skill Building Counselor    1/1999 – 2/ 2003**

* Administered a case load of twenty pre-teen and adolescent males in a respite therapy setting
* Scheduled and arranged weekly progress meetings between, child, parent and fellow counselors
* Completed progress charts and documented client activities and performance
* Worked closely with colleagues in a team setting to carefully monitor progress of the child
* Performed one on one supervision with high needs and at risk teens to include the mentally retarded and developmentally disabled(MR/DD) population

**Public Office Position:**

**City of Mount Vernon Board of Education:      School Board Trustee    8/2002 – 7/2005**

* Oversaw operation and the administration of city school system with a $300,000,000 budget
* Conducted meetings with the superintendent of schools, government officials and the public to ensure effective instruction in the class room
* Work to develop a district wide curriculum to enhance teaching practices and improve students test scores
* Served on the Education Committee to research national practices in the advancement of effective teaching methods
* Implemented a restructuring of the school district to include a High School focusing on the arts and K-12

**Education: Fordham University      New York, N.Y. B.A. Political Science**