Jennifer Ubinas

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**OBJECTIVE**

To apply my creativity, dedication, and vast experience to teach English in South Korea in an effort to enrich the lives of others through education.

**EDUCATION**

**University of Central Florida**

*Bachelors in Arts* June 2004 - May 2008

Major: Anthropology

Minor: European Studies

**HONORS & AWARDS**

Florida Bright Futures 2004 - 2008

Dean’s list 2004 - 2005, 2007- 2008

UCF Scholars Award 2006 – 2008

**CERTIFCATE**

**i-to-i UK**

*TEFL & TESOL Certificate* July 2010

Subject: Teaching English As A Foreign Language & Teaching English As A Second Or Other Language

Course Training Hours: 120

**EXPERIENCE**

**Seoul English Village – Herald Media**, Seoul, Korea April 16, 2012 – Present

*English Teacher*

* Exuberantly and effectively taught elementary and university students the special classes in the camps.
* Dutifully followed through all the tasks that were assigned to the teachers.
* Assisted with kindergarten classes.

**Deason Elementary School,** Suwon, Korea April 14, 2010 – April 13, 2012

*English Co-Teacher*

* Creatively planned lessons and activities that coincided with the book and taught them to grades third through sixth. Resourcefully and affectively taught English to the first and second grade as well.
* Expressed ability to cooperate and work well with the co-teacher and other coworkers.
* Participated as a judge in the school’s English Competition.
* Assisted the fifth graders for the annual Hwaseong English Competition.
* Created challenging and stimulating lesson plans for the sixth grade gifted students’ class.
* Made suitable and entertaining activities for children books in the ‘Story Time’ class.

**Summit Tax Resolution,** Boulder, CO January 2, 2009 – December 12, 2009

*Receptionist*

* Catalogued client information into Microsoft Excel, arranged personalized packets, expedited packets to clients via fax, email, or mail.
* Exhibited ability to multitask by receiving phone inquiries and devising clients’ packets simultaneously.

**Hops Grill & Brewery,** Palm Harbor, FL September 5, 2008 – December 26, 2008

*Host, Server*

* Excelled in customer service by greeting guests and providing escort to proper seating arrangement.
* Demonstrated ability to work as a part of a team by assisting in a variety of facets when needed.

**Threshold Inc.**, Winter Park, FLJune 30, 2008 – August 18, 2008

*Behavioral Training Specialist*

* Assisted autistic individuals in every aspect of their daily lives.
* Utilized Professional Crisis Management training with an individual exhibiting aggressive behavior.
* Documented individual’s tasks, behavior, diet, and progress.

**Stein Mart,** Casselberry, FL April 14, 2006 – November 11, 2006

*Cashier, Customer Service*

* Demonstrated excellent time management skills by balancing work while maintaining a 3.1 College GPA.
* Acquired proficient customer service skills by assisting shoppers.

**SKILLS**

* Knowledge of Windows’ XP and Vista operating systems, including Microsoft Office software.
* Organized and detail oriented with accomplished written and verbal skills.
* Flexible, adaptable, and team player.