JULIE BONDZICH

C/O MEIHOME ACADEMY

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MeiHome Academy 2F
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South Korea
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Personal Details

Date of Birth: July 23, 1970
Citizenship: USA
Native Tongue: English (westernized speech)
Marital Status: Single
Health: Very Good to Excellent

Volunteer Experience

08/2006-current Self-Initiated   Worldwide
Mentor
- Voluntarily mentor 8 teenage students (listen/communicate at their level without being judgmental, offer sound advice)
- Done via telephone, internet, or in person at local library or café

1984-1988   JN Adam Developmental Center   Perrysburg NY
Volunteer Assistant
- Volunteered with mentally handicapped adults (mental age of newborn to . All required assistance with everyday living skills

Education:

11/2008   Oxford Seminars   Los Angeles, CA
TESOL Certification course

10/2008   Belford University   Humble, TX
Bachelor of Arts - Business Administration

1/1996   Chautauqua County Sheriff's Academy   Jamestown, NY
Certification in NYS Basic Police Training

5/1995   Jamestown Community College   Jamestown, NY
Associate Degree in Applied Science - Police Sciences
- Deans list for the last 3 semesters of college

Work Experience

2/2010 - Present   MeiHome Academy, Cheonan City, S Korea
Native English Preschool/Kindergarten Teacher
- Teaching reading, listening, speaking, and other skills needed for life & school with   students ages ranging from 4 to 7. Classes include mathematics, science, spelling, phonics, reading, sing and chant, musicals.
- Teaching reading, writing, listening, speaking to afterschool elementary students.
All books are pre-determined by the school. Allowed to add own material to assist students in learning.

5/2009 – 2/2010   OHA English Academy, Cheonan City, S Korea
Native English Teacher/Instructor/Professor
Position Description
- Teaching reading, listening, and speaking skills to students with ages ranging from 15 to 56. Classes are for a 2 month period.
May/June 2009 - Students in my classes have basic English and grammar. With use of books and other activities I enhance their current knowledge and introduce new useful vocabulary and phrases for everyday life. Curriculum uses Speaking, Listening, and Expressions 1A/1B by Pagoda.
July/August 2009 – Upper Intermediate to Advanced students. Prepare reading material and questions for discussion based upon the topic of the reading.
Sept 2009-Feb2010 – Students lower level in conversation skills. The course followed the book Wanna Talk 3, a book published by Pagoda.

4/2008 – 4/2009   M&T Bank Corporation   Amherst, NY
Central Operation Print Dist. Center
- Search and print documents for bank branch customers for 5 US states
- Working with computer & large Xerox mass printing equipment
- Work independently with little or no supervision
- Job requires security clearance due to the ability to access sensitive private customer information.

1/2006 – 4/2009   Self Employed   Gowanda, NY
Sales, Customer service
- Buy, sell and photograph items on eBay through over 150 active listings requiring knowledge of current pricing to ensure competitiveness
- Provide customers with timely responses to questions or concerns
- Package items for shipping to locations throughout the world

12/2004 - 3/2008   Mom's Cleanouts Gowanda   Gowanda, NY
Self Employed
- Increased communication skills to obtain new clients in starting a business
- Performed foreclosure tasks on bank-owned property including inspections, communicating with Real Estate Brokers, secure and maintain vacant property

6/2002 - 11/2005   Artmeier's Trucking   Buffalo, NY
Truck Driver
Inspect assigned truck daily for any mechanical problems at the beginning and the end of the day
- Drove and maintained a tri-axle dump truck
- Tarping loads, cleaned dump box, completed paperwork to log time/weight of every load
- Communicated via radio to office regarding job status or to obtain further instructions