**Mark Steven Montemayor**  
 Voice mail:  415-347-0439      
1060 Howard Street, San Francisco, CA 94103        mark\_montemayor@hotmail.com  
  
***Professional Object***  
  
I am providing my previous job experience for an English Teaching position in Shanghai, China or Seoul, South Korea.  
  
**Professional Experience**  
  
**Newave English Center**, Shanghai, China 200336  
November 2008 ~ March 2010  
American Native English Teacher  
Achievements:  
·    Teach kindergarten students M~F, 9am~2pm.  
·    Teach elementary students 3pm~7pm how to use English for conversation.  
·    Teach adults how to communicate in English (Part-time job)  
Responsibilities:  
·    Work with a Chinese assistant teacher and manage the classroom.  
·    Provide a weekly schedule and syllabus, including lesson plans.  
·    Evaluate each student and write a monthly progress report.  
·    Give a monthly test to each student in each class.  
  
**Kai En English Training Center**, Shanghai, China 200336  
April 2008 ~ October 2008  
American Native English Teacher  
Achievements:  
·    Teach adults aged 18 to 65.  
·    Teach students how to use English for conversation.  
·    Teach VIP adults how to communicate in English (Part-time job)  
Responsibilities:  
·    Work with a Chinese assistant teacher and manage the classroom.  
·    Provide a weekly schedule and syllabus, including lesson plans.  
·    Evaluate each student and write a monthly progress report.  
·    Give a monthly test to each student in each class.  
  
**Education**  
Regis Jesuit Catholic University, Denver, Colorado, USA.  
B.S.  Bachelor’s Degree in Business Administration   
With an emphasis in Management.  
Graduated in December, 1998.