***Lauren Sutton***

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Seattle, Wa 98103

Cell: (509)-750-0209

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**EXPERIENCE:**

08/02-08/04 **Moses Lake Sports Physical Therapy**Moses Lake, Wa

*Therapeutic Aide*

* Worked one on one with clients, assisting them with their exercises.
* Managed multi-lined phones
* Process client files and schedule appointments
* Assisted the lead therapist doing massages and ultrasounds.
* Maintain/run office in managers/owners absence

02 /05-10/06 **Pullman Grill and Bar** Pullman, Wa

*Waitress/cashier*

* Attained valuable skills working with people from diverse backgrounds in a professional environment.
* Greeted patrons, answered questions and provided directions.
* Cleaned restrooms, swept, mopped floors, and aided kitchen staff at the end of the night.

07/07- 08/07 **Cougar Quest Academic Summer Camp** Pullman, Wa

*Camp Counselor*

* Aided professors in the classroom with the campers.
* Greeted and directed campers and parents to their destination and provided general information
* Worked as the resident advisor to groups of 12-16 girls.
* Gained valuable teamwork experience working with the other counselors.
* Assisted supervisor with special projects

09/08-01/09 **Pete’s Bar and Grill** Pullman, Wa

*Waitress*

* Continued to gain experience working with large tables and extremely busy football weekends.
* Worked with the owner and direct supervisor at special season booths.
* Aided kitchen staff with food prep.

02/07-06/09 **Owen Science and Engineering Library** Pullman, Wa

*Student Library Aide*

* Managed the phones at the circulation desk.
* Aided patrons locating texts.
* Distributed incoming mail and processed outgoing mail

9/09-01/10 **Outback Steakhouse** Gresham, Or

*Waitress*

* Maintained Outback Steakhouse’s service standard.
* Gained valuable experience working under corporate management.

05/10-Present **Tiny’s Organic** Seattle, Wa

*Sales Representative*

* Promote, set up, and vend Tiny’s Organic produce.
* Run farmers markets booths, working independently with customers.
* Responsible for sales and customer relations, working as lead representative at each market.

**EDUCATION:**

08/04-06/09 **Washington State University** Pullman, Wa

* *Bachelors of Science in Kinesiology*
* *Bachelors of Arts in Psychology*
* *Minor in Spanish*