

**VANESSA A. ALANO**

**Zone 5 Poro Canaman**

**Camarines Sur 4402**

**Mobile # +639126178040**

**alano\_vanessa @yahoo.com/**

**alano.vanessa777@gmail.com**

**OBECTIVE**

To maximize my management skills, computer literacy, work experience communication and most especially my teaching skills.

**WORK EXPERIENCE**

* Sunday School Teacher
* Online English Teacher 2010

Internet Language School Korea Inc.

Capitol Complex, Pili Camarines Sur

* Student Volunteer

Student Internet Center 2007 - 2008

Ateneo de Naga University

* Trainee/On the Job Training

Land Transportation Office 2007 - 2008

Naga District Office

* Sales Agent

Avon Company 2006 - 2007

Gen. Luna St. Naga City

**EDUCATIONAL BACKGROUND**

Tertiary Level:

Ateneo de Naga University 2006 - 2008

Diploma in Business Computing

Child Ministry Training Program 2005 - 2007

#38 Gen. Luna St. Naga City

Diploma of Sunday school Teaching

Secondary Level:

Camarines Sur National High School 2000 - 2004

Peñafrancia Avenue, Naga City

Primary Level:

Poro Elementary School 1994 - 2000

Poro Canaman, Cam. Sur

**TRAININGS AND SEMINARS ATTENDED**

* English Proficiency Program

Camarines Sur Trade and Investment Centre

BMC Hospital Road, Naga City

* Business Outsourcing Program

Richi Fernanado Hall

Ateneo de Naga University

* Preparing for the Corporate Life: Corporate Communication and Personal Grooming

Richi Fernanado Hall

Ateneo de Naga University

**PERSONAL DATA**

Age: 23

Gender: Female

Civil Status Single

Nationality: Filipino

Religion: Born Again Christian

Birthdate: February 04, 1987

Birthplace: Canaman

**REFFERENCE**

Rustico Pasilaban Jr. LTO Naga District Office

Evaluator License Division 09208339542

Maria Elena Lorenzo Ateneo de Naga University

Administrative 472-23-68 loc.242 / 09273430582

Heather Miller Pili Camarines Sur

Missionary 09297934867

I hereby certify that the above statements made by me are true and correct to the best of my knowledge.

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**VANESSA A. ALANO**