

Michelle Thomas

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EDUCATION

Princeton University, Princeton, NJ June 2008

- A.B. in Near Eastern Studies
- GPA: 3.48
- Senior Independent Work: The Development of Egyptian Female Identity, 1919-1970

Université Paris VIII (Saint Denis Université), Paris France Spring 2007

- Early Islamic History, Cinema and Advanced French Grammar and writing (all in French), through the CUPA program.

Université Paris IV (La Grande Sorbonne), Paris, France Fall 2006

- Ottoman History, International Security and Arabic (all in French) through the CUPA program.

LANGUAGE EXPERIENCE

American Language Institute of Fez, Morocco Summer 2006

- Language intensive program, Arabic studies.

WORK EXPERIENCE

Conn Kavanaugh, LLP, Boston, MA August 2008 - Present

Receptionist

- Operated firm switchboard (phone and fax), welcomed clients and visitors, assisted secretaries.

Dr. Matthews, PhD., Princeton, NJ 2005 – 2006

Office Manager, Secretary

- Managed computerized billing and files of case notes.

ADDITIONAL EXPERIENCE

Francois Badaire, Paris, France 2006-2007

Private ESL Tutor

- Taught vocabulary, pronunciation and dialect to the Badaire children through daily activities.