**Richard Moore**

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**Objective**

To obtain a teaching position where I can grow as a professional and help improve the overall wellbeing of my students.

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**Education**

**Eastern Oregon University** Currently Obtaining

La Grande, Oregon

Masters in ESL

**Corban College**  Sept. 2005-May 2009

Salem, Oregon

Bachelor of Science: Physical Education

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**Work Experience**

**Feinschule English Institute -** *Incheon, South Korea* Sept-2012-Present

English Language Instructor

* + - Teach students between the ages of 4-11
    - Create lessons for vocabulary, grammar and conversational English
    - Give formal presentations to parents and prospective students during open-houses
    - Perform managerial duties such as conducting interviews and creating official documents

**Moscow Economic School –** *Moscow, Russia* Aug. 2009-June 2012

Head American Teacher

* Performed duties such as writing contracts, tax papers and teacher documents
* Taught physical education, arts and crafts, drama and English lessons
* Was responsible for creating my own curriculum for grades K-2 within the subjects I taught
* Was in charge of the 2012 summer school program for grades K-6

**Corban College Security –** *Salem, Oregon* Sept. 2006-May 2009

Security Guard

* Patrolled campus securing buildings, parking lots and sports complexes
* Escorted people off campus who were trespassing
* Locked and unlocked buildings

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**Additional Information**

* Proficient in Microsoft Office software, including Word, Excel, Publisher and Power Point
* Able to create videos using Windows Movie Maker or similar programs
* Able to speak and read basic Russian
* Have volunteered with multiple agencies helping with humanitarian aid projects such as building houses in Mexico and cleanup efforts in New Orleans after Hurricane Katrina
* Have been a head coach for a middle school basketball team