

Sandra Hye-Wha Kim

shk28@georgetown.com

• 152-050 서울시 구로구 구로동 182-6 한라빌리언스오피스텔 1102 호 • 010-6698-1028 •

Education	Georgetown University , Washington, D.C. June 2009 Bachelor of Arts in Linguistics, Minor in Japanese & Cognitive Science, GPA: 3.78/4.0
	Waseda University , Tokyo, Japan Fall 2007- One year study abroad program; Concentration in Linguistics & Japanese, GPA: 4.0/4.0 Summer 2008
	Thomas Jefferson High School of Science and Technology , Alexandria, VA June 2005 SAT(M/V): 720/760; GPA: 3.9/4.0
	<i>Relevant Coursework</i> Introduction to Language, Phonetics, Phonology, Syntax, Word Structure & Vocabulary, Translation Studies (Advanced): Theories, Languages of Europe & Asia, Sociolinguistics, Introduction to Comparative-Historical Linguistics, Language & Multimedia Discourse, Language/Culture/Thought, Language Acquisition, Special Topic: Culture/Mind/Language
Experience	Avalon English + , Seoul, Korea <i>Language Instructor</i> Fall 2009- • Instructed English to Middle School students in a formal classroom setting, where classroom sizes ranged from Spring 2010 2 to 18 students, and covered various levels, from Beginning to Advanced. • Planned creative lessons to enhance the English learning experience for students based on a structured curriculum. • Instructed broad range of subjects including TOEFL (Speaking, Listening, Writing), TEPS (Listening), World History, Literature (<i>The Lightning Thief</i>), Science (Climate Change, Recycling, biography of Thomas Edison), Discussion Process and Principles. • Strived to put into practice knowledge gained through Language Acquisition and other Linguistics courses, with a key emphasis on motivation as a driving force behind accelerated and enduring language learning. • Acted as an intermediary and provided a bridge between Foreign and Korean instructors, providing cultural and verbal translations.
	Arubaito , Tokyo, Japan <i>Part-time Assistant</i> Fall 2007- • Provided English translations for foreign customers as a waitress at high-end hotel restaurant and assisted all Spring 2008 customers to help further their enjoyment of the morning buffet. • Greeted and guided customers to their rooms and exchanged small conversations in Japanese as a guest-guide at traditional Japanese restaurant. • Performed various duties, including stocking new products, cashier work, and assisting English-speaking customers as an employee of a convenience store.
	Georgetown Scholarship Program Development Assistant , Washington, D.C. <i>Student Secretary</i> Summer 2007 • Created a readily-accessible filing system for documents concerning donor information. • Presented a self-conducted project featuring future uses of program's email address, including efficient mass mailings, and promotion of donor-student communication. • Scheduled events (reserved locations and ordered catering services). • Organized data and sent out mass mailings to inform Georgetown alumni of GSP activities to garner new and continued support for the program. • Designed pins, cards, forms, calendars, etc.
	Napolitano Lab Monitor , Washington, D.C. <i>Student Guard</i> Fall 2006- • Supervised digital media related use of computers and other equipment in lab. Spring 2007 • Provided assistance to those unfamiliar with the technology available in lab. • Enforced regularity and maintained order of the lab for students' and professors' use.
	Language Village , Shizuoka, Japan <i>Intern; Instructor</i> Summer 2006 • Taught English in a formal classroom setting to Japanese students from various age groups (ages 10 to 60), concentrating in Conversational Skills and Writing. • Polished presentation, planning, and improvisational skills through organizing, stimulating, and assisting students on their creative writing assignments and in their participation in role-playing and word games. • Performed as a bridge between Teachers and students, providing classroom material related to "young America."
	DC Schools Project , Washington, D.C. <i>Tutor</i> Spring 2006 • Instructed English to upper grade Elementary School ESL (English as a Second Language) students, concentrating in Reading, Writing, Speaking and Listening. • Developed and organized lesson plans to improve language skills and further learning abilities of students.
Skills	<i>Language</i> Fluent English and Korean; Proficient Japanese; Basic French <i>Computing</i> Microsoft Applications: Word, Power Point, Publisher, Excel, Outlook; Java; CAD: AutoCAD, 3ds Max; Final Cut Pro; Adobe Photoshop; Corel Painter
Interests	<i>Academic</i> Discourse analysis, Language acquisition, Cross-Cultural Communication <i>Personal</i> Fine Arts, Design, Dance, Violin, Piano, Singing, Short Compositions