

Zachary Jackson Rigg

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Cincinnati OH, 45220

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Education

- Graduated from the University of Cincinnati in 2013 with High Honors in Philosophy
- Tulane University, 2008-2009: Transferred to the University of Cincinnati
- Saint Patrick High School, 2004-2008: Graduated with Honors

Work Experience

Dotloop

Cincinnati, OH
1-(513)-257-0550
Customer Support
Representative (Tier 2)
July 2013 – June 2014

- Responded to and resolved inbound customer support inquiries via phone and e-mail from realtors and clients that used Dotloop software.
- Helped to influence product development via product feedback meetings with supervisors.
- Worked to improve how e-mail and support site inquiries were managed and responded to.
- Met and exceeded the statistical goals required to receive quarterly bonuses in a competitive start-up company environment.

U.C. Institute for Policy Research

Cincinnati, OH
1-(513)-556-5028
Student Worker
May 2012 – July 2012

- Called voters and questioned them on their opinions on issues and candidates for public office.
- Used both computerized and pen and paper systems to record voter opinions
- Compiled response data and checked for accuracy, and turned this information into supervisors.

Grassroots Campaigns

Cincinnati, OH
1-(513)-381-6700
Canvasser
Sep. 2011 – Nov. 2011

- Went door to door polling voters in Northern Kentucky on their choice for governor in the 2011 Kentucky gubernatorial election.
- Distributed information about one of the candidates to prospective voters.
- Was responsible for transporting and managing other canvassers in the field.
- Won a competition to canvass the most voters the night before the gubernatorial election.

Qualifications/Skills

- Have experience working with the public/customers. Outgoing and very good at communicating with and assisting customers.
- Excellent public speaking skills, was regional speech competition champion several times in Middle and High School.

Volunteer Work

- Served as Treasurer of the University of Cincinnati History Club for the 2012-2013 year
- Worked as a volunteer clerk/researcher for the Kentucky Gateway Museum Center from 2004-2008
- Worked as a camp counselor at the Summer Enrichment Academy for gifted and talented children in Maysville, KY in July of 2010 and 2011. In this role I supervised elementary school aged children, taught certain courses, and helped other counselors and instructors with their courses.
- Graduated member of Kentucky Society Children of the American Revolution, Kentucky State President 2005-2006, National Society Chairman 2006-2010.

References provided upon request