



SunMok

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SUMMARY

Eager to accept every opportunity that knocks on my door, I am extremely driven, responsible, innovative, and people-friendly. With a degree emphasizing in urban learning, I can be beneficial in helping students to achieve their educational goals. I can and will offer a diverse insight to the company and be a useful member in a team-player environment.

EDUCATION

California State University, Los Angeles *Los Angeles, CA*
Attended 9/2002 – 6/2007
Major: Urban Learning with a minor in Education
Degree Earned: BA in Education
Professional Degree/Certification: California Multiple Subject Teaching Credential with CLAD emphasis, and meets NCLB requirements.

OTHER SKILLS

Proficient in Microsoft Office Tools
Fluent in Korean and English (speaking and writing proficient)

EXPERIENCES

Grant Elementary School, Grade 1: Los Angeles, CA
Student Teacher, 3/2007-6/2007

- Planned, implemented, and assessed English Language Learners utilizing Open Court Reading.
- Instructed students in English Language and Mathematics using hands-on approaches.
- Developed subject integrated lessons with emphasis on science, art, and social science.
- Developed subject area lesson plans incorporating variety of instructional methods.
- Attended faculty meetings and parent conferences.

Commonwealth Elementary School, Grade 5:

- Los Angeles, CA *Fieldwork/Observation 9/2006-11/2006*
- Observed and assisted routine activities and lessons in the classroom.
 - Administered reading and language arts assessments and interpreted data for case studies.

Intel Tutoring Services & Private Tutoring: Los Angeles, CA

Assistant Education Director, 4/2000 – 12/2004 & 6/1999-12/2007

- Tutored students' grades kindergarten through eighth grade in all subjects.
- Office Manager (i.e. paid bills, rent, collected tuitions, hired qualified tutors, etc.)
- Counseled and conducted one-on-one conferences parents and students in need of help with school, grades, family problems, and behavioral problems.

S.E.C. English: Seoul, South Korea

Head Teacher/Supervisor, 6/2008-Present

- Developed and implemented diverse curriculum to effectively meet the needs of each student's learning style and ability.
- Trained and supervised new teachers.
- Conducted workshops to train teachers with new ideas and teaching methods to improve their teaching abilities.
- Supplied required methods and materials to meet each individual student.
- Taught kindergarten through high school level students in all subjects of English (majorly focusing on writing, reading, grammar and reading comprehension).

****References available upon request***